







How to set up a Progress Monitoring Schedule

1. Go to the blue Progress Monitoring Tab .
2. Click on the schedule tab on the left hand side .
3. Click .
4. Check the box of the student you would like to progress monitor.
5. Scroll down to the bottom and click .
6. It will ask you if you would like to set up a schedule wizard...click OK
7. Choose the measures you would like to progress monitor your intervention with.
 - a. 7th & 8th grade
 - i. MCAP = Math Reasoning
 - ii. MCOMP = Math Calculation
 - iii. MAZE= Reading Comprehension
 - iv. RCBM= oral reading fluency
 - b. 2-6th grade
 - i. MCAP = Math Reasoning
 - ii. MCOMP = Math Calculation
 - iii. MAZE= Reading Comprehension
 - iv. RCBM = Oral Reading Fluency
 - c. K and 1st grade
 - i. RCBM = Oral Reading Fluency- 1st grade only
 - ii. Early Literacy
 1. LSF= letter sound
 2. LNF= letter name
 3. PSF= Phoneme Segmentation
 4. NWF= Nonsense word
 - iii. Early Numeracy
 1. OCM = Oral Counting
 2. NIM = Number Identification
 3. QDM- quantity discrimination
 4. MNM= missing number
 - d. Scroll down...Click on  If you click on , it does not go to the schedule wizard right away. You will have to navigate and enter the information in later if you click on save instead of next.
7. Setting up a schedule
 - a. Enter in Goal Ending Date
 - i. End of the IEP period, end of semester, end of school year, etc.
 - b. Determine how often you are going to progress monitor (daily, weekly, monthly)
 - i. You do not have to Progress Monitor on that specific day, you can enter in information at any time, but maintaining intervention integrity is critical to the student's success.

- c. If you want to set up a review date, you can click on periodic review. (not necessary)
 - d. Click .
- 8. Set up the student's goal
 - a. Under the student's column, Click on Enter SLA, Baseline, & Goal Scores.
 - b. Indicate what grade level the student is being assessed on.
 - c. Enter in Baseline score
 - i. Can use the benchmark score for Baseline
 - d. Enter in Goal.
 - i. To determine appropriate goal see <https://aimsweb.pearson.com/downloads/ProgressMonitoring08252002.pdf>
- 9. Entering in Progress Monitoring Data
 - a. Click on Next Score
 - i. Enter in new score.
- 10. Click on the Progress Report tab to see visual graph.